ACADEMIC PLANNING COMMITTEE (APC)
ANNUAL REPORT TO THE UNL FACULTY SENATE
Michael Hoffman, Chair
December 2013 - November 2014
Presented to the Faculty Senate on December 2, 2014

Responsibilities:
A. Formulate and recommend to the Faculty Senate, to the Colleges, and to the Chancellor goals for UNL in the areas of education (resident and extension), research, and service.
B. Recommend action to achieve the goals of UNL.
C. Review with the Chancellor or appropriate Vice Chancellors the Comprehensive Facilities Plan, the campus master land-use plan, and facilities needs as they relate to academic and support program goals.
D. Use all relevant information and expertise inside and outside UNL.
E. Concern itself with goals, needs, and resources for a future period as long as is prudent and reasonable in view of the information and advice available.
F. Empowered to recommend changes in program, including elimination.
G. Changes or elimination of existing programs shall include time and opportunity for existing personnel to quality for a position in another program within the University whenever this requirement will not materially interfere with UNL achieving in full measure the goals of education, research, and service.
H. Encourage academic planning within the colleges and other units of UNL on continuing basis through joint faculty-administrative-student action.
I. Assist the Chancellor in seeking remedies for a financial exigency.

Committee Members:
Michael Hoffman (Chair), Jamie Radcliffe (Vice Chair), William J. Nunez (Secretary), Nancy Busch, Archie Clutter, Leslie Delserone, Ronnie Green, Elizabeth (Libby) Jones, Kevin Knudson, Stephen Lahey, Martha McCollough, Prem Paul, Patrick Shea, Linda Shipley, William Wagner, Curtis Walker, Tyler White, and Ellen Weissinger. Michelle (Shelly) Green (Coordinator).

The Academic Planning Committee met eleven times during the Spring Semester, and five times during the Fall Semester for a total of 16 meetings. Of those meetings, eight included discussion of budget issues. Additionally, the Academic Planning Committee met three times with the Chancellor following the procedures to be invoked for significant budget reallocations and reductions. One budget reduction hearing was held in April 2014. One more meeting is scheduled before the end of 2014 and seven meetings are scheduled for Spring 2015. APC's annual meeting with the Chancellor is scheduled for April 22, 2015.

Recommendations for Action by the Senate:

See "Recommendations for the Committee" section at the end of the report.

Summary of Regular, Annual Activities:

Academic Program Reviews (APRs)

Members have served on four APRs in 2014
- Educational Administration (February 23-26, 2014)
- Food Science and Technology (March 31-April 2, 2014)*
- Educational Psychology (October 12-15, 2014)
- Mathematics (November 2-5, 2014)

This Review included a review of the following Center: Food Processing Center

Six APRs are scheduled for the Spring and Fall Semesters
- Sociology (February 15-18, 2015)
- Agricultural Economics (September 27-30, 2015)
- School of Natural Resources (October 25-28, 2015)*
- Earth and Atmosperic Sciences (November 15-18, 2015*)*
- Special Education and Communication Disorders (Fall 2015)
- School of Veterinary Medicine and Biomedical Sciences (Late Fall 2015)**

This Review will include a review of the following Centers: Center for Advanced Land Management Information Technologies, High Plains Regional Climate Center, National Drought Mitigation Center, Water Center, and Great Plains Regional Center for Global Environmental Change

**This Review will include a review of the following Centers: Great Plains Veterinary Educational Center and Veterinary Diagnostic Center*

Three APR reports were submitted to the Academic Planning Committee in 2013-2014
- College of Education and Human Sciences (APR November 29-December 2, 2011; Report submitted February 14, 2014: Accepted by APC membership February 26, 2014)*
- Statistics (APR October 27-30, 2013; Report submitted April 2, 2014; Accepted by APC membership September 3, 2014)
- Food Science and Technology (APR March 31-April 2, 2014; Report submitted September 10, 2014; Accepted by APC membership October 15, 2014)**

This Review included a review of the following Center and Units: International Quilt Study Center; Textiles, Clothing and Design; Nutrition and Health Sciences; and, Child Youth and Family Studies

**This Review included a review of the following Center: Food Processing Center*

Reports Received
- Current funding environment and budget research update from the Office of Research and Economic Development.
- Briefing on upcoming proposed budget reductions.
- Budget and Legislature outlook.

- Information on the Chancellor's budget reduction proposals.
- Institute of Agriculture and Natural Resources faculty hiring initiative update.
- Update on Institute of Agriculture and Natural Resources upcoming land holdings and facilities review.
- Update on NU President Search and the two presidential search committees.
- Inform of dean hire and dean search update in Academic Affairs.
- Overview of UNL campus construction projects.
- Institute of Agriculture and Natural Resources leadership searches and changes update.
- Office of Research and Economic Development faculty and program updates.
- Innovation Campus development update.
- UNL Campus and Landscape Master Plan update.
- Institute of Agriculture and Natural Resources Statewide Resource Optimization Taskforce update.
- Institute of Agriculture and Natural Resources improvement of tenure and promotion process.
- Voluntary Separation Incentive Program (VSIP) update.
- Update on Senior Vice Chancellor for Academic Affairs search committee.
- Guiding Principles and Procedures for Budget Reductions (in-house).
- Academic Program Review Monitor Guidelines (in-house).
- Proposed merger of College of Architecture and Hixson-Lied College of Fine and Performing Arts briefing of activities.
- Project Initiation Request Subcommittee activities.
- Long-range Planning Subcommittee activities.
- University Curriculum Committee activities.
- Aesthetics Review Committee activities.
- Enrollment Management Council activities.

New Graduate Certificate Programs Recommended for Approval
- Quilt Studies

New Bachelor of Science Recommended for Approval
- Integrated Science

New Executive Certificates Recommended for Approval
- Space Law; Cyber and Cyber Security Law; and Cyber and Telecommunications Law

Change of Degree Name Recommended for Approval
- Rename Bachelor of Science degree in Construction to Construction Engineering and Management
- Rename Master of Engineering to Master of Engineering Management and reducing required hours for graduation from 36 to 30

Name Changes Recommended
- Change Doctor of Philosophy in Engineering (Construction) to Doctor of Philosophy in Engineering (Construction Engineering and Management)

Elimination of Major Recommended for Approval
- Eliminate the major in the University Studies program

Departmental Mergers Recommended for Approval
- Merger of Department of Computer and Electronics Engineering with Department of Electrical Engineering to form Department of Electrical and Computer Engineering

Facilities Project Initiation Requests (PIRs) Recommended for Approval
- College of Law Clinics Addition

Programs of Excellence (PoE) Recommendations

None

Membership
- Michael Hoffman, Chair of the Academic Planning Committee, AY2014-15, appointed on September 4, 2013
- Jamie Radcliffe, appointed Vice Chair of the Academic Planning Committee on September 3, 2014
- Faculty Senate Representative: Stephen Lahey
- Graduate Council Representative: Elizabeth (Libby) Jones
- Representing Physical Sciences: Michael Hoffman and Jamie Radcliffe
- Representing Arts and Humanities: Leslie Delserone and Tyler White
- Representing Business, Education, and Social Sciences: Martha McCollough and Linda Shipley
- Representing Biological Sciences: Patrick Shea and William Wagner
- Dean Representatives:
  - Nancy Busch
  - Archie Clutter
- ASUN Representatives:
  - Kevin Knudson (Undergraduate)
  - Curtis Walker (Graduate)
- Ex Officio Representatives:
  - William J. Nunez, Secretary of APC
  - Ellen Weissinger
  - Ronnie Green
  - Prem S. Paul
- Non-Member Representative:
  - Michelle (Shelly) Green, Coordinator of APC

Appointments
APC representatives were appointed to three University-wide committees:
- Aesthetic Review Committee - Member Tyler White
- University Curriculum Committee - Member Michael Hoffman
- Enrollment Management Council - Member Linda Shipley

Members were appointed to eight APC subcommittees:
- Project Initiation Request Subcommittee (standing)
- Long-range Planning Subcommittee (standing)
- To review proposed merger of the Departments of Computer and Electronics Engineering with the Department of Electrical Engineering
- To review proposed Bachelor of Science in Integrated Science
- To review proposed executive certificates in Space Law, Cyber and Cyber Security Law, and Cyber and Telecommunications Law
- To review proposed name change for Master of Science in Construction to Master of Science in Construction Engineering and Management
- To review proposed name change for the Master of Engineering to Master of Engineering Management
- To review proposed merger of the College of Architecture and the Hixson-Lied College of Fine and Performing Arts

Other Actions
- Partnered with the Faculty Senate Executive Committee on a forum for non-tenure track faculty members informing of their rights on campus.
- Discussion concerning the APC considering adding a seat for a professor of practice and a seat for a non-tenure line research faculty.
- Discussion on Academic Program Review Guidelines, Procedure and Process.
- Changed timeline of Academic Program Review process regarding APC monitor report.
- Discussion on Social Media Policy
- Recommendations were made on UNL's Campus and Landscape Master Plan Update
- Discussion on General Budget Framework and Planning.
- Recommendations were made following due process to the Procedures to be Invoked for Significant Budget Reallocations and Reductions document.
- Continuing discussion to include APC involvement in general university planning.

Upcoming Issues
- Continue dialogue with Faculty Senate Executive Committee concerning the APC considering adding a seat for a professor of practice and a seat for a non-tenure line research faculty.
- Possible amendment of APC Procedures to include Professor of Practice and research faculty representation on APC.
- Continue dialogue with Faculty Senate Executive Committee concerning streamlining the Promotion and Tenure review process as well as the Academic Program Review process.
- Possible future APC input on Academic Program Review procedures and guidelines and revision.
- Continue conversation on needed adjustments to Classroom Assignment System.
- Re-visit the activities and the role of the APC representative on the University Curriculum Committee.

- Re-visit the topic of inviting Deans' to a future APC meeting once strategic and hiring priorities have been formulated.
- Additional discussion and subsequent conversation with the Chancellor focusing on strategic questions impacting the institution.
- Institute of Agriculture and Natural Resources improvement of tenure and promotion process.
- UNL Campus and Landscape Master Plan update presentation.
- Merger of the College of Architecture and the Hixson-Lied College of Fine and Performing Arts into new college – the Hixson-Lied College of the Arts and Design.
- Project Initiation Request for Morrill Hall 4th Floor Renovation.

Summary of Additional Activities:

None

Recommendations for the Committee for the Next Year:

The Academic Planning Committee, in conjunction with the Senate, should address membership issues on the committee, provide an update to the merger guidelines that stipulate a particular timeline to ensure an orderly and deliberate process, and investigate requiring Operations and Maintenance funding to be an explicit component of any Project Initiation Request.